



Early Learning and Childcare Centre

MOBILE PHONE POLICY

- Staff should switch their mobile phone to silent mode during the play session; sending text messages or making phone calls during the session is not permitted.
- Cameras on mobiles phones are not to be used on the premises (only staff are permitted to take photographs using the Ferryfield's own cameras).
- Ferryfield's landline number is 01334 655066 and should be given to anyone who may need to contact you in an emergency.
- In exceptional circumstances the Manager may agree to a phone being switched on to receive an important call.

This Policy is in place to protect the children and ensure that the adults are not distracted from their duties due to calls or text messages. All adults on the premises are there to ensure the security of the children and use of a mobile phone during the play session will be:

- A breach of group rules and could lead to disciplinary action.
- Could lead to a personal claim of negligence should a child be injured due to lack of supervision by an individual adult.
- And will be dealt with under the Disciplinary and Dismissal Policy

Adopted by the Committee

Date

August 2016