



Early Learning and Childcare Centre

WET OR SOILED CHILD CHANGING PROCEDURE

Only staff that have a PVG will be allowed to help a child in the bathroom.

- Parents are requested to provide a full change of clothing for their own child which should be kept in the child's own bag, parents should check regularly that these clothes still fit.
- Parents will be informed when their child has run out of fresh clothes.
- Children will never knowingly be left in soiled clothes or clothes wet with urine.
- Staff will provide plenty of reassurance, as a child that has been dry for a while will generally be very upset if they have had a toileting accident.
- If the child says they don't want their clothes changed, the staff member should gently encourage the child, reassuring the child at all times.
- As the staff member takes the child to the bathroom, they will be chatting with the child and by this, gently reassuring the child that they will be well taken care of.
- When in the bathroom, the staff member will get the changing area ready and if the child is able, they will be asked to remove their own shoes and clothes.
- If the child is reluctant to take off their own clothes, even if they can do so, the Playleader will assist the child without hesitation or question.

- The staff member will put on the personal protective equipment provided (apron and gloves).
- The staff member will remove the minimum amount of clothing but will check to make sure the clothes left on are clean and dry.
- The staff member will then clean the child, ensuring that all faeces are removed. Baby wipes will be used to remove large quantities of faeces, these should be placed into a nappy bag, tied and then put in the nappy bin.
- Separate flannels and towels are available to wash children that need it. These should be placed in to Ferryfield's washing machine after use.
- The dirty clothes should be place in a nappy sack or plastic bag, which will then be tied.
- The staff member will then help the child to replace their clothes.

- If the child is able, they will be asked to put their own shoes back on or to wait till the staff member can help.
- The staff member will tidy up, wiping the changing mat down with anti-bacterial spray and paper towels.
- The staff member will then remove their Personal Protective Equipment and put it in a nappy sack, which will then tied and placed in the nappy bin.
- The staff member will then help the child with their shoes if required, ask the child to wash their hands and then encourage them to go play.
- The staff member will wash their hands.
- The details of the clothing change will be recorded on the whiteboard in the first instance and then in the diary.

Adopted by the Committee

Date

August 2016