



Early Learning and Childcare Centre

## **FIRST AID POLICY**

The Care Inspectorate's Health and Social Care Standards inform the standard of practice expected of Ferryfield's staff, when following this policy they are adhering to:

### **Standard 1: I experience high quality care and support that is right for me.**

#### Dignity and respect

1.4 – If I require intimate personal care, this is carried out in a dignified way, with my privacy and personal preferences respected.

#### Compassion

1.8 – If I experience care and support in a group, the overall size and composition of that group is right for me.

#### Responsive care and support

##### Assessing my care and support needs

1.12 – I am fully involved in assessing my emotional, psychological, social and physical needs at an early stage, regularly and when my needs change.

1.13 – I am assessed by a fully qualified person, who involves other people and professionals as required.

1.14 – My future care and support needs are anticipated as part of my assessment.

1.15 – My personal plan (recorded in my PLJ and individual records) is right for me because it sets out how my needs will be met, as well as my wishes and choices.

##### Experiencing my care and support

1.19 – My care and support meets my needs and is right for me.

1.24 – Any treatment or intervention that I experience is safe and effective.

1.29 – I am supported to be emotionally resilient, have a strong sense of my own identity and wellbeing, and address any experiences of trauma or neglect.

### **Standard 3: I have confidence in the people who support and care for me.**

#### Responsive care and support

3.14 – I have confidence in people because they are trained, competent and skilled, are able to reflect on their practice and follow their professional and organisational codes.

3.17 – I am confident that people respond promptly, including when I ask for help.

#### Wellbeing

3.20 – I am protected from harm, neglect, abuse, bullying, exploitation by people who have a clear understanding of their responsibilities.

### **Standard 4: I have confidence in the organisation providing my care and support**

#### Responsive care and support

4.14 – My care and support is provided in a planned and safe way, including if there is an emergency or unexpected event.

#### Wellbeing

4.23 – I use a service and organisation that are well led and managed.

All Ferryfield staff hold current First Aid Certificates (occasionally there is a small lapse whilst available First Aid courses are being sourced). Staff are provided with the opportunity to keep their First Aid skills current and up to date, with available courses being offered every 3 years.

- A suitable First Aid box always available in Ferryfield.
- The First Aid box is kept in the cupboard in the small playroom, all staff members know where the First Aid box is kept and are able to access it at all times.
- The First Aid box is kept well stocked with appropriate items, it is checked regularly to ensure all items are within their use by date.
- Minor bumps etc will be dealt with immediately by trained staff.
- All accidents and incidents are record on the appropriate forms and copies are offered to parents.
- When outside Ferryfield there is a small First Aid Kit kept in the outdoor bag and again minor bumps etc will be dealt with immediately by trained staff.

Major accidents or incidents will be assessed by trained staff and appropriate First Aid administered until professional assistance arrives.

- Only staff that are trained and hold a current First Aid qualification will provide initial first aid in a major accident situation.
- A staff member will contact the emergency services and any advice or information they give will be followed.
- In a major accident situation a staff member will ensure that the uninjured children are safe and secure. This may result in temporarily exceeding the adult:child ratio's (set by Care Inspectorate), however if other children are safe, the priority has to be given to the incident and the correct ratio levels will be returned to as soon as is possible.
- If the adult:child ratio is going to be exceeded for a significant amount of time the parents of the unaffected children may be called and asked to collect their children.

#### Administration of medication for normal and temporary childhood illnesses

Ferryfield do not hold communal Antipyretics (temperature reducing medicine – like paracetamol or ibuprofen) and will not normally administer the above, due to children being 'unwell', as children that are not well should be at home.

- If a child has a raised temperature, Ferryfield staff will keep them well hydrated by giving them plenty of cool water to drink. Even if the child isn't thirsty, staff will try to get them to drink little and often to keep their fluid levels up.
- A fever is a high temperature and as a general rule, in children, it is a temperature of over 37.5°C is a fever. If a child has a fever their parents will be called and asked to collect their child.
- If the child appears unwell the parents will be called and ask to collect their child.

Adopted by the Committee .....

Date .....

August 2019