



Early Learning and Childcare Centre

## **ONLINE SECURITY POLICY**

The Care Inspectorate's Health and Social Care Standards inform the standard of practice expected of Ferryfield's staff, when following this policy they are adhering to:

### **Standard 3: I have confidence in the people who support and care for me.**

#### Responsive care and support

3.14 – I have confidence in people because they are trained, competent and skilled, are able to reflect on their practice and follow their professional and organisational codes.

### **Standard 4: I have confidence in the organisation providing my care and support**

#### Wellbeing

4.23 – I use a service and organisation that are well led and managed

4.24 – I am confident that people who support and care for me have been appropriately and safely recruited.

4.25 – I am confident that people are encouraged to be innovative in the way they support and care for me.

4.26 – If I have a carer, their needs are assessed and support provided.

4.27 – I experience high quality care and support because people have the necessary information and resources.

## **Children**

Children should participate in a wide range of activities including the use of ICT whilst attending Ferryfield, ICT includes the use of any equipment which allows users (both children and adults) to communicate and manipulate information electronically. Children may use a wide range of equipment including, but not limited to, computers, I pads, I pods, programmable robots, laptops, digital cameras and listening centres depending on current availability. By experiencing and using different types of ICT, in different contexts, children will be developing a variety of skills across the curriculum at a pace that provides individual challenge and enjoyment.

Ferryfield will ensure children are protected from potential harm, both within and beyond the learning environment and therefore e-safety is a priority. Staff are responsible for ensuring children access only appropriate material and for ensuring that use of materials appropriated from internet sites complies with Copyright Law and GDPR. Appropriate filters will be applied to ICT equipment and monitored by staff. Children will not have access to social networking sites or chatrooms.

## **Staff**

Staff should possess the relevant skills and knowledge to support children in the use of ICT and a range of teaching strategies will be used to help develop these skills. Staff will ensure all equipment is in good working order and any faults should be reported to the Manager.

Resources and software will be reviewed regularly to ensure their effectiveness for the children using them. Children will be shown how to use the equipment and resources safely and staff will monitor time spent by children using ICT.

Internet access can be used to extend the learning experience of children and staff will ensure that the internet is accessed responsibly and safely.

Adopted by the Committee .....

Date .....

August 2019